

## **Privacy Policy**

**The Quipu Group, LLC** (“The Quipu Group”) has established this privacy policy to explain to you how your information is protected, collected, and used on its website <https://freelibrary.quipugroup.net/> (the “Site”), the Quipu Group may update this policy at any time. The Quipu Group will provide notice of materially significant changes to this privacy policy by posting notice on the Site.

### **Protecting Your Privacy**

The Quipu Group makes all attempts to protect your private information. The Quipu Group will not share your personal information with any third parties without your consent unless otherwise specified in this Policy.

The Quipu Group, or people who post on the Site, may provide links to third party websites, which may have different privacy practices. The Quipu Group is not responsible for, and does not have any control over, the privacy policies of those third-party websites, and encourages all users to read the privacy policies of each and every website visited. This includes all information that is posted to the Site by the Free Library of Philadelphia.

### **Use of Website by Minors**

The Quipu Group does not knowingly collect any information from persons under 13 years of age. Further, the use of the Site and/or making reservations through the Site is only knowingly allowed by individuals who are over the age of 13 and can enter into legally binding contracts.

### **Data The Quipu Group Collects**

You agree and acknowledge that all user communication between you and Quipu Group is based off the agreements for Quipu Group to provide the services available on the Site to you by the Free Library of Philadelphia. Quipu Group does not send emails specifically about the Quipu Group or Quipu Group’s business or collect information from you for use by Quipu Group except as stated herein.

The Quipu Group may collect your name, email address, physical address, and phone number; this includes receiving such information from the Free Library of Philadelphia to provide you the services available through the Site.

The Quipu Group sometimes collects your email address, for purposes such as sending emails, ticket information, and authenticating your account. By submitting your email the

Quipu Group, you consent to emails from the Quipu Group; this includes if emails are received by the Free Library of Philadelphia.

The Quipu Group sometimes collects your phone number for the purpose of calling you about interactions with the Quipu Group; this includes receiving your phone number through the Free Library of Philadelphia. By submitting your phone number to the Quipu Group, you consent to phone calls from the Quipu Group, even if such number is registered through a state or federal "Do Not Call" list.

The Quipu Group may collect personal information if you provide such information in feedback or comments or if you contact the Quipu Group directly. Any information posted on the site is not confidential. Please do not post anything on the Quipu Group that you would like to keep private.

The Site's weblogs collect standard weblog entries for each page served, including your IP address, page URL, and timestamp. Weblogs help the Quipu Group diagnose problems with our server, to administer the Site, and to otherwise provide service to you. In addition, the Quipu Group may collect other information from your interaction with our Site, services, content, and advertising, including computer and connection information, statistics on page views, traffic to and from the Site, ad data, IP address, demographic and navigational data, and standard weblog information. This information may be obtained for the Quipu Group from a third-party provider including, but not limited to, through the use of Google Analytics. The Quipu Group may use this information for marketing, commercial, or any other purpose as the Quipu Group sees fit.

The Quipu Group may collect personal information if you provide such information in feedback or comments or if you contact the Quipu Group directly. Any information posted on the site is not confidential. Please do not post anything on the Site that you would like to keep private.

## **Data the Quipu Group Stores**

All information posted to this Site may be stored in the Site's database, even after "deletion", and may be archived elsewhere.

The Site's weblogs and other records are stored indefinitely. This may include any information you supply to the Quipu Group, your transaction history, and your browsing history. However, the Quipu Group cannot guarantee access to these records by third parties for more than three business days after the original information was submitted.

Although the Quipu Group makes good faith efforts to store the information in a secure operating environment that is not available to the public, the Quipu Group cannot guarantee complete security.

The Quipu Group may store information in an off-site location, which may or may not be located in the United States and may not be bound by the laws of the United States.

## **Archiving and display of the Site's webpages by search engines and other sites**

Search engines and other sites not affiliated with the Quipu Group archive or otherwise make available the Quipu Group's individual webpages. The Quipu Group has no control over third party archiving and search engine sites and cannot guarantee the accuracy of any information stored by search engine sites.

## **Transaction Information**

the Free Library of Philadelphia handles all transactions made through the Site. The Quipu Group does share all information regarding your interactions with the Site with the Free Library of Philadelphia including, but not limited to, any downloaded tickets for attractions or events, pages viewed, and user history.

## **Circumstances in which the Quipu Group may release information**

The Quipu Group may disclose information about its users if required to do so by law or in the good faith belief that such disclosure is reasonably necessary to respond to subpoenas, court orders, or other legal process.

The Quipu Group may disclose information about its users to law enforcement officers or others, in the good faith belief that such disclosure is reasonably necessary to: enforce our Terms of Use; respond to claims that any posting or other content violates the rights of third-parties; or protect the rights, property, or personal safety of the Quipu Group, its users, or the general public.

The Quipu Group may disclose your information to the library that is offering the attraction to you through the Quipu Group Site.

The Quipu Group may disclose your information to other business entities, should the Quipu Group plan to merge with or be acquired by that business entity.

The Quipu Group may disclose your information in the event that you dispute any third-party service provider from the Quipu Group.

## **Geotracking**

The Quipu Group does geotracking at this time. This information is used to help provide

the Services and for any mobile passes. In addition, based off the services and/or attractions that you use through the Free Library of Philadelphia, the Quipu Group may learn general location information about you.

## **International Users**

The Quipu Group welcomes international users to browse the Site. International Website Users consent to all the terms of service and this privacy agreement. International users waive any and all remedies that they may have based on the laws of their country.

## **Cookies and Similar Technologies**

The Quipu Group may use various technologies to collect and store information when you visit the Site including cookies or similar technologies to identify your browser or device. By using the Site, you consent to the use of such technologies.

## **Contacting us**

If there are any questions regarding this Privacy Policy, you may email them to [thefolks@quipugroup.com](mailto:thefolks@quipugroup.com).

This Privacy Policy is effective as of 10/30/2019.